**1** Perfect for the job

 **Glossary**

# Page 5

* 1. **diving** (n) /ˈdaɪvɪŋ/

swimming underwater ● *I’d love to go diving in the Caribbean Sea to see the fish and other sea creatures there.* ➣ dive (n, v), diver (n)

* + - das Tauchen
	1. **festival** (n) /ˈfestɪvl/

a number of performances of music, films, plays, dance, etc. in the same place once a year ● *The Glastonbury Festival is one of the most popular music festivals in the UK.* ❖ das Festival

Reading **Pages 6–7**

* 1. **personal** (adj) /ˈpɜːsənl/

belonging to one person ● *I never give all my personal details on social media sites.*

➣ personally (adv), personality (n)

* + - persönlicher/e/es; personenbezogener/e/es
	1. **quality** (n) /ˈkwɒləti/

sth that people have as part of their character or personality ● *Patience and understanding are qualities a teacher needs.* ❖ die Qualität

* 1. **creative** (adj) /kriˈeɪtɪv/

with a lot of skill and imagination ● *Caroline is creative and she writes unusual stories.*

➣ create (v), creation (n) ❖ kreativer/e/es

* 1. **honest** (adj) /ˈɒnɪst/

truthful, not telling lies ● *My brother was honest when he told Mum he broke the lamp.*

➣ honesty (n), honestly (adv) ❖ ehrlicher/e/es

✎ Opp: dishonest

* 1. **polite** (adj) /pəˈlaɪt/

having good manners and respect for others

* *It’s not polite to tell somebody that they’ve put on weight.* ➣ politely (adv), politeness (n)
	+ - höflicher/e/es ✎ Opp: impolite
	1. **journalist** (n) /ˈdʒɜːnəlɪst/

a person who writes news stories for newspapers and/or other media ● *The journalist wrote an article about Bolivia.*

➣ journalism, journal (n)

* + - der/die Journalist/-in
	1. **dress** (v) /dres/

to wear particular clothes ● *We all dressed as animals for the party.* ➣ dress (n)

* + - sich anziehen, sich verkleiden
	1. **pavement** (n) /ˈpeɪvmənt/

a path where people can safely walk, next to a road ● *The city has wide pavements, where people can walk safely.* ➣ pave (v), paved (adj) ❖ der Bürgersteig

* 1. **wave** (v) /weɪv/

to hold up your arm and move it from side to

side to greet sb or to attract attention

* *Grandpa waved goodbye to me when I left his house*. ➣ wave (n) ❖ winken
	1. **pedestrian** (n) /pəˈdestriən/

a person who is walking in the street ● *It’s dangerous for pedestrians to cross the busy road here.* ❖ der/die Fußgänger/-in

* 1. **safely** (adv) /ˈseɪfli/

in a way that is safe, without getting hurt or causing damage ● *The city has wide pavements, where people can walk safely.*

➣ save (v), safe (adj), safety (n) ❖ sicher

* 1. **seat belt** (n) /ˈsiːt belt/

a belt on the seat of a car, plane, bus, etc. that you put around you to keep you safe ● *Put your seat belt on when you sit in the car.*

* + - der Sicherheitsgurt ✎ Syn: safety belt
	1. **performance** (n) /pəˈfɔːməns/

sth that entertains an audience ● *We saw a great performance of a play by Aristophanes.*

➣ perform (v), performer (n) ❖ die Aufführung

* 1. **film set** (n) /fɪlm set/

a place where a scene from a film is filmed

* *The filming began when the actors were ready on the film set.* ❖ das Filmset
	1. **urban** (adj) /ˈɜːbən/

in or of a town or city ● *Parks make urban areas nicer to live in.* ❖ städtischer/e/es

* 1. **educator** (n) /ˈedʒukeɪtə(r)/

a person who teaches people ● *I don't think computers will ever replace human educators.*

➣ educate (v), education (n), educational (adj)

* + - der Pädagoge/die Pädagogin
	1. **spirit** (n) /ˈspɪrɪt/

a general feeling or quality related to sth ● *We decorated the classroom to get into the festive spirit.* ❖ die Stimmung

* 1. **positive** (adj) /ˈpɒzətɪv/

good or having a good effect ● *Our teacher usually writes something positive on our homework.* ❖ positiver/e/es ✎ Opp: negative

* 1. **control** (v) /kənˈtrəʊl/

to have power over sb/sth ● *My riding instructor taught me to control the horse.*

* + - kontrollieren
	1. **road safety** (n) /ˈrəʊd ˌseɪfti/

rules on how to cross the road, drive or cycle safely ● *Parents should teach their children about road safety from an early age.*

* + - die Verkehrssicherheit
	1. **part-time** (adj) /ˈpɑːt taɪm/

for only part of the day or week in which people work ● *In the UK, many students have part-time jobs in shops or cafés.* ➣ part-time (adv)

* + - Teilzeit- ✎ Opp: full-time
	1. **chance** (n) /tʃɑːns/

a situation when it is possible to do sth

* *Alex didn’t have the chance to learn to drive until he started work.* ❖ die Chance, die Gelegenheit ✎ Syn: opportunity
	1. **skill** (n) /skɪl/

a particular ability ● *Freda Kahlo was famous for her skills as an artist.* ➣ skilled (adj), skilful (adj), skilfully (adv) ❖ die Fähigkeit

* 1. **community** (n) /kəˈmjuːnəti/

all the people who live in a place ● *Harry built a library to help his local community.*

* + - die Gemeinde, der Ort
	1. **salary** (n) /ˈsæləri/

money that you receive for doing your job

* *The company pays his salary into the bank once a month.* ❖ das Gehalt
	1. **more importantly** (adv) /mɔː ɪmˈpɔːtntli/

used to stress that your point is very important

* *Anna has been a teacher for years, but more importantly, she enjoys her work.* ➣ important (adj) ❖ vor allem
	1. **opportunity** (n) /ˌɒpəˈtjuːnəti/

a situation when it is possible to do sth

* *We had an opportunity to travel to Bolivia.*
	+ - die Möglichkeit, die Gelegenheit

✎ Syn: chance

* 1. **topic** (n) /ˈtɒpɪk/

theme; subject (for discussion) ● *I wrote an article on the topic of road safety.* ❖ das Thema

* 1. **environment** (n) /ɪnˈvaɪrənmənt/

the natural world ● *We can help the environment by planting more trees.* ➣ environmental (adj), environmentally (adv) ❖ die Umwelt

* 1. **look out for sth/sb** (phr v) /lʊk aʊt fə ˈsʌmθɪŋ/

ˈsʌmbədi/

to try to notice sth/sb ● *Look out for birds diving for fish when you go to the lake.* ❖ nach etw./ jdm. suchen/Ausschau halten

* 1. **strap** (n) /stræp/

a long thin piece of leather or other material, used to hold sth in place ● *She carried the bag by the straps.* ➣ strap (v) ❖ das Gurtband

* 1. **attach** (v) /əˈtætʃ/

to join one thing to another; to connect a document or file to an email so you can send them together ● *Don’t forget to attach your photo to your application form.* ➣ attachment (n)

* + - befestigen, anbringen
	1. **film** (v) /fɪlm/

to make a film ● *They filmed The Lord of the Rings in New Zealand.* ➣ film, film-maker (n)

* + - filmen, einen Film drehen
	1. **in trouble** (phr) /ɪn ˈtrʌbl/

in a difficult or dangerous situation ● *George was in trouble when he crashed his father’s car.* ❖ in Schwierigkeiten

* 1. **situation** (n) /ˌsɪtʃuˈeɪʃn/

the circumstances and things happening at a particular time and in a particular place ● *What would you do in this situation?* ➣ situate (v)

* + - die Situation
	1. **fit in** (phr v) /fɪt ɪn/

to match or work easily together ● *Let’s meet at a time that fits in with your plans.*

* + - passen
	1. **event** (n) /ɪˈvent/

anything that happens ● *The most important event of my life was my wedding.*

* + - das Ereignis
	1. **logical** (adj) /ˈlɒdʒɪkl/

that seems to make sense ● *She made a logical decision to look for a better job.*

➣ logic (n), logically (adv) ❖ logischer/e/es

* 1. **performer** (n) /pəˈfɔːmə(r)/

sb who does an act, like dancing or singing, in front of people ● *Sue watched the*

*street performer who was doing tricks.*

➣ performance (n), perform (v) ❖ der/die

Künstler/-in

* 1. **suddenly** (adv) /ˈsʌdənli/

quickly when you don’t expect it ● *Suddenly, we heard a noise from the street, so we went to see what had happened.* ➣ sudden (adj)

* + - plötzlicher/e/es
	1. **programme** (n) /ˈprəʊɡræm/

a schedule of activities or things to be done ● *We learnt new skills on the training programme.* ❖ das Programm, der Kurs

* 1. **behave** (v) /bɪˈheɪv/

to act correctly or politely ● *The children always behave well when they visit their grandparents.*

➣ behaviour (n) ❖ sich benehmen

✎ Opp: misbehave

* 1. **persuade** (v) /pəˈsweɪd/

to talk sb into doing sth or believing sth is true ● *Have you persuaded your parents to take you to the match?* ➣ persuasion (n), persuasive (adj) ❖ überreden

Vocabulary **Page 8**

* 1. **personality** (n) /pɜːsəˈnælɪti/

character ● *Mum has an outgoing personality, but Dad is quite shy.* ❖ die Persönlichkeit

* 1. **architect** (n) /ˈɑːkɪtekt/

a person who designs buildings ● *The architect designed a beautiful modern home for us.* ➣ architecture (n), architectural (adj)

* + - der/die Architekt/-in
	1. **astronaut** (n) /ˈæstrənɔːt/

a person who works in a spaceship travelling in space ● *The astronauts collected some rocks from the moon before returning to Earth.*

* + - der/die Astronaut/-in
	1. **athlete** (n) /ˈæθliːt/

a person who does sport, especially on a track,

e.g. running ● *Fotini loves running and she wants to be a famous athlete.* ➣ athletic (adj), athletics (n) ❖ der/die Leichtathlet/-in

* 1. **camera operator** (n) /ˈkæmrə ɒpəreɪtə(r)/ a person whose job is controlling a camera to make films or TV shows ● *Two camera*

*operators were filming the actors on the film set.* ❖ der Kameramann/die Kamerafrau

* 1. **firefighter** (n) /ˈfaɪəfaɪtə(r)/

a person whose job is to stop fires burning

* *The firefighters arrived quickly and poured water on the fire.* ❖ der Feuerwehrmann/die Feuerwehrfrau
	1. **hairdresser** (n) /ˈheədresə(r)/

a person whose job is to wash and cut

people’s hair and put it in different styles

* *My hair is too long, so I’m going to the hairdresser to get it cut.* ➣ hairdressing (n)
	+ - der/die Frisör/-in
	1. **lawyer** (n) /ˈlɔːjə/

a person whose job is to advise people about the law, to write legal documents and to represent people in court ● *My lawyer advised me not to tell the police what I had done.*

➣ law (n), lawful, legal (adj) ❖ der

Rechtsanwalt/die Rechtsanwältin

* 1. **librarian** (n) /laɪˈbreəriən/

a person whose job is to organise books

and deal with people in a library ● *The school librarian helped me find books to borrow for my project.* ➣ library (n)

* + - der/die Bibliothekar/-in
	1. **politician** (n) /ˌpɒləˈtɪʃn/

a person who is a member of a government

or town council, etc. ● *Which politician do you think is best to lead your country’s government?*

➣ politics (n), political (adj) ❖ der/die Politiker/-

in

* 1. **run** (v) /rʌn/

to be in control of a business or organisation, etc. ● *Ms Biggs runs her own online business.*

* + - führen
	1. **sportsperson** (n) /ˈspɔːtspɜːsn/

a person who does sport, especially as a job

* *Angie became a well-known sportsperson when she won the tennis tournament.*
	+ - der/die Sportler/-in ✎ Syn: athlete
	1. **design** (v) /dɪˈzaɪn/

to draw a plan for the shape of sth or to show how sth will work ● *Sylvia designs and makes her own clothes.* ➣ design, designer (n)

* + - designen, entwerfen
	1. **fight** (v) /faɪt/

to use force in a war against an enemy; use force to beat another person or group ● *The Greeks fought bravely against the Persian army.* ➣ fight, fighter (n) ❖ kämpfen

* 1. **put out** (phr v) /pʊt aʊt/

to stop sth burning ● *The firefighters quickly put out the fire in the old building.* ❖ löschen

* 1. **space** (n) /speɪs/

the place beyond the Earth’s atmosphere

* *In the future, people might travel in space to other planets.* ❖ der Weltraum
	1. **law** (n) /lɔː/

the system of rules of a particular country

* *It’s against the law to park cars on the pavement.* ➣ lawyer (n), lawful, legal (adj)
	+ - die Gesetzgebung
	1. **care centre** (n) /keə(r) ˈsentə(r)/

a place where elderly people are looked after

* *My grandfather lives in a care centre because he’s too old to look after himself.*
	+ - das Pflegeheim
	1. **hard-working** (adj) /ˈhɑːd wɜːkɪŋ/

putting a lot of effort into a job ● *He’s a hard-working student and studies for hours every day.* ❖ fleißiger/e/es ✎ Opp: lazy

* 1. **jealous** (adj) /ˈdʒeləs/

unhappy because sb you love is showing interest in sb else or because sb has sth you want ● *Brian is jealous because his girlfriend is talking to Fred.* ➣ jealousy (n)

* + - eifersüchtiger/e/es
	1. **generous** (adj) /ˈdʒenərəs/

giving freely ● *Harry is a very generous boss and pays his workers well.* ➣ generously (adv), generosity (n) ❖ großzügiger/e/es

✎ Opp: mean

* 1. **though** (adv) /ðəʊ/

however; used at the end of a clause to show information is different to what was already said ● *Nick and Sam aren’t related. They look very similar, though.* ➣ though (conj)

* + - allerdings, aber
	1. **relaxed** (adj) /rɪˈlækst/

calm, not stressed ● *After a good night’s sleep, I feel very relaxed.* ➣ relax (v), relaxation (n)

* + - entspannter/e/es
	1. **nervous** (adj) /ˈnɜːvəs/

anxious about sth ● *I’m nervous about taking my exam tomorrow.* ➣ nervously (adv), nervousness, nerve (n) ❖ aufgeregter/e/es, nervöser/e/es

* 1. **upset** (v) /ʌpˈset/

to make sb sad ● *The news about the singer’s death upset his fans.* ➣ upset (adj)

* + - erschüttern, aufbringen
	1. **unkind** (adj) /ˌʌnˈkaɪnd/

slightly cruel ● *Why did you take the child’s toy away? It was unkind of you.* ➣ unkindly (adv), unkindness (n) ❖ gemeiner/e/es ✎ Opp: kind

* 1. **shy** (adj) /ʃaɪ/

nervous about meeting and speaking to other people ● *Jerry is shy and he hates going to places where there are a lot of strangers.*

➣ shyly (adv), shyness (n) ❖ schüchterner/e/ es

* 1. **sociable** (adj) /ˈsəʊʃəbl/

enjoying spending time with other people

* *Aunt Jane is a sociable person. She loves inviting people to her home and going out with her friends.* ➣ sociably (adv), society (n), social (adj) ❖ geselliger/e/es
	1. **quite** (adv) /kwaɪt/

really ● *Our dog looks scary, but she’s quite friendly with children.* ❖ ziemlich, recht

* 1. **reliable** (adj) /rɪˈlaɪəbl/

that can be depended on or trusted to do sth well ● *Uncle Jim is reliable, so he will be on time to collect you from school.* ➣ rely on (phr v), reliance (n) ❖ zuverlässiger/e/es

✎ Opp: unreliable

* 1. **calm** (adj) /kɑːm/

relaxed; not worried ● *Tracy sat by the pool, feeling calm and relaxed.* ➣ calmly (adv), calmness, calm (n) ❖ gelassener/e/es, ruhiger/e/es

* 1. **recently** (adv) /ˈriːsntli/

not long ago ● *Have you heard from Sandy recently?* ➣ recent (adj) ❖ in letzter Zeit

* 1. **fortunately** (adj) /ˈfɔːtʃənətli/

happening because of good luck ● *Fortunately, nobody was injured in the accident.*

➣ fortunate (adj) ❖ glücklicherweise (adv),

günstiger/e/es (adj)

* 1. **annoyed** (adj) /əˈnɔɪd/

feeling a little angry ● *Mum gets annoyed when I don’t tidy my room.* ➣ annoying (adj), annoy (v), annoyance (n) ❖ genervter/e/es

* 1. **patient** (adj) /ˈpeɪʃnt/

able to wait or do sth calmly without getting annoyed or angry ● *Learning to play the violin isn’t easy, so be patient and keep practising.*

➣ patiently (adv), patience (n) ❖ geduldiger/e/

es ✎ Opp: impatient

* 1. **anxious** (adj) /ˈæŋkʃəs/

nervous or worried ● *Theo is anxious about going for his interview. He thinks he won’t get the job.* ➣ anxiously (adv), anxiety (n)

* + - unruhiger/e/es, ängstlicher/e/es
	1. **confident** (adj) /ˈkɒnfɪdənt/

feeling sure ● *He has been training for six months and is confident that he can finish the marathon.* ➣ confidence (n)

* + - zuversichtlicher/e/es, souveräner/e/es

✎ Opp: unconfident

* 1. **cheerful** (adj) /ˈtʃɪəfl/

happy and smiling ● *Mark has a cheerful smile that makes everyone feel happy.*

➣ cheer (v, n), cheerfully (adv) ❖ heiterer/e/es

* 1. **miserable** (adj) /ˈmɪzrəbl/

sad or unfriendly; that makes you feel sad

* *Cloudy grey skies make me feel miserable.*

➣ misery (n), miserably (adv) ❖ schlecht gelaunter/e/es, miesepetriger/e/es

* 1. **serious** (adj) /ˈsɪəriəs/

sensible ● *Nina is a serious student who works hard because she wants to get into university.* ➣ seriousness (n), seriously (adv)

* + - ernsthafter/e/es
	1. **career** (n) /kəˈrɪə(r)/

the jobs or type of work sb does to earn a living ● *Betty began her career as a journalist at a local newspaper.* ❖ die Karriere, die berufliche Laufbahn

* 1. **focus** (n) /ˈfəʊkəs/

the most important or interesting part of sth

* *The main focus of her studies in biology is sea life.* ❖ der Fokus, der Schwerpunkt
	1. **wildlife** (n) /ˈwaɪldlaɪf/

animals and plants that live naturally in an area

* *She spends her weekends in the countryside taking photos of wildlife.* ❖ die Flora und Fauna, die Tier- und Pflanzenwelt
	1. **equipment** (n) /ɪkˈwɪpmənt/

the things needed for a particular activity

* *We need to buy some new sports equipment for our club this year.* ➣ equip (v)
	+ - die Ausrüstung

**Adjectives describing people**

annoyed hard-working

annoying honest

anxious jealous

calm logical

cheerful miserable

confident nervous

generous patient

polite relaxed reliable serious shy sociable unkind

**Jobs** architect astronaut athlete

camera operator educator

firefighter hairdresser journalist lawyer librarian

politician presenter sportsperson

Grammar **Page 9**

* 1. **habit** (n) /ˈhæbɪt/

sth that you usually do ● *I’m not in the habit of going to bed late, so I get tired by 11 p.m.*

➣ habitual (adj) ❖ die Gewohnheit

* 1. **repeated** (adj) /rɪˈpiːtɪd/

done or said many times ● *She made repeated efforts to break the world record, but failed.*

➣ repeat (v), repetition (n), repetitive (adj)

* + - wiederholter/e/es
	1. **permanent** (adj) /ˈpɜːmənənt/

lasting forever ● *He’s got a permanent job at the post office and I don’t think he’ll ever leave.*

➣ permanence (n), permanently (adv)

* + - dauerhafter/e/es ✎ Opp: temporary
	1. **scientific** (adj) /saɪənˈtɪfɪk/

connected to science ● *There is a scientific reason why my hair is curly. It’s in my DNA.*

➣ science, scientist (n), scientifically (adv)

* + - wissenschaftlicher/e/es
	1. **based on** (phr) /beɪst ɒn/

using information, an idea or facts to develop sth ● *This film is based on a true story.*

➣ base, basis (n) ❖ beruhen auf

* 1. **schedule** (n) /ˈʃedjuːl/

a list of events or tasks and when they will happen or when you must do them ● *Mum’s got a busy schedule today, starting with a meeting at nine o’clock.* ❖ der Zeitplan, der Plan

* 1. **temporary** (adj) /ˈtempərəri/

lasting a short time ● *This bad weather is temporary, so we’ll soon be able to go out again.* ➣ temporarily (adj)

* + - vorübergehender/e/es ✎ Opp: permanent
	1. **annoying** (adj) /əˈnɔɪɪŋ/

making sb feel a little angry ● *Stop talking all the time! It’s annoying when I want to study.*

➣ annoyed (adj), annoy (v) ❖ nerviger/e/es

* 1. **developing** (adj) /dɪˈveləpɪŋ/ becoming bigger, more advanced
* *Carlos has a developing career as a scientist.* ➣ development (n), develop (v), developed (adj) ❖ entwickelnder/e/es, wachsender/e/es, sich entfaltender/e/es
	1. **own** (v) /əʊn/

to have sth ● *Mr Brown is very rich. He owns*

*that big house on the hill.* ➣ owner (n)

* + - besitzen ✎ Syn: possess
	1. **fire service** (n) /ˈfaɪə sɜːvɪs/

an organisation of firefighters ● *We called the fire service as soon as we saw smoke in the forest.* ❖ die Feuerwehr ✎ Syn: fire brigade

* 1. **lecture** (n) /ˈlekʧə/

a talk about a subject, which is given to students by a university or college lecturer ● *Our college lecture on Albert Einstein was very interesting.*

➣ lecture (v), lecturer (n) ❖ der Vortrag, die

Vorlesung

* 1. **eco** (prefix, adj) /ˈiːkəʊ/

related to the environment ● *The school eco club is doing a project to clean up our park.*

* + - Öko-, Umwelt-

Listening **Page 10**

* 1. **predict** (v) /prɪˈdɪkt/

to say what will happen in the future, based on what you know or believe ● *Rainy weather is predicted for the next few days, so we’re not going camping.* ➣ prediction (n), predictable (adj) ❖ voraussagen, melden (in the context of weather)

* 1. **mention** (v) /ˈmenʃn/

to talk about ● *Don’t mention the party because it’s a surprise.* ❖ erwähnen

Speaking **Page 11**

* 1. **response** (n) /rɪˈspɒns/

an answer or reply to sb/sth ● *I got her response to my email today.* ➣ respond (v), responsive (adj) ❖ die Rückmeldung, die Reaktion

* 1. **travelling** (n) /ˈtrævəlɪŋ/

the activity of making journeys ● *Maria loves her job, which involves travelling to different cities.* ➣ travel (v), traveller (n) ❖ das Reisen

* 1. **get on** (phr v) /get ɒn/

to have a good relationship with sb ● *Irini gets on well with her classmates and often goes out with them at the weekend.* ❖ sich verstehen

* 1. **argue** (v) /ˈɑːgjuː/

to disagree; to fight ● *The twins often argue over toys and want to play with the same toy at the same time.* ➣ argument (n), argumentative (adj) ❖ streiten

* 1. **memorise** (v) /ˈmeməraɪz/

to learn by heart ● *History students have to memorise a lot of information in order to pass their exams.* ➣ memory (n) ❖ sich merken

* 1. **unnatural** (adj) /ʌnˈnætʃrəl/

unusual or strange ● *He’s not a good actor*

*because he sounds unnatural when he plays the role of an American.* ➣ unnaturally (adj)

* + - unnatürlicher/e/es
	1. **pause** (v) /pɔːz/

to stop doing sth for a short time ● *Helen paused for a moment to think about what to say.* ➣ pause (n) ❖ unterbrechen, pausieren, anhalten

* 1. **slightly** (adv) /ˈslaɪtli/

a little bit ● *Today’s weather is slightly better than yesterday’s.* ➣ slight (adj) ❖ leicht, etwas

* 1. **typical** (adj) /ˈtɪpɪkl/

usual; common ● *My typical day begins with breakfast at seven.* ➣ typically (adv)

* + - üblicher/e/es, typischer/e/es

Vocabulary **Page 12**

* 1. **candidate** (n) /ˈkændɪdeɪt/

sb who applies for a job ● *The candidates waited nervously before they went in for their job interviews.* ❖ der/die Bewerber/-in

* 1. **full-time** (adj) /ˌfʊl ˈtaɪm/

that is done for a whole working week,

e.g. about 36–40 hours ● *He has a full-time job at the bank, from nine to five o’clock.*

➣ full-time (adv), full time (n) ❖ Vollzeit-

✎ Opp: part-time

* 1. **retired** (adj) /rɪˈtaɪəd/

sb who has stopped working permanently because of age ● *Mandy’s grandfather is a retired teacher, so he often helps with her homework.* ➣ retire (v), retirement (n)

* + - pensionierter/e/es
	1. **qualification** (n) /kwɒlɪfɪˈkeɪʃn/

an exam that you have passed and that shows you have knowledge of or skill in a subject

* *Victor wants to work as a teacher, but he has to study and get the right qualifications first.* ➣ qualify (v) ❖ der Abschluss, die Qualifikation
	1. **unemployed** (adj) /ʌnɪmˈplɔɪd/

without a job ● *I have been unemployed for two months and I am looking for a job.*

➣ unemployment (n) ❖ arbeitsloser/e/es

✎ Opp: employed

* 1. **apply** (v) /əˈplaɪ/

to ask for a job or place on a course, etc., especially by completing a form ● *Theo is applying for a place to study science at university.* ➣ application, applicant (n)

* + - sich bewerben ✎ Note: apply for a job;

apply to a company

* 1. **get married** (phr) /get ˈmærɪd/

to start a marriage ● *Our grandparents got married 40 years ago and they still love each other.* ❖ heiraten

* 1. **grow up** (phr v) /grəʊ ʌp/

to become an adult ● *When my brother grows up, he wants to be a doctor.* ❖ aufwachsen, groß sein

* 1. **go out (with sb)** (phr v) /ɡəʊ aʊt (wɪθ ˈsʌmbədi)/ to have a romantic relationship with sb ● *Anna was going out with Thomas for years before they got married.* ❖ (mit jdm.) ausgehen
	2. **split up** (phr v) /splɪt ʌp/

to end a relationship ● *Brian and Kate argued so much that they split up after a year together.*

* + - sich trennen
	1. **out of work** (phr) /aʊt əv wɜːk/ unemployed ● *The supermarket closed and now the shop assistants are all out of work.*
		+ ohne Arbeit sein
	2. **bring up** (phr v) /brɪŋ ʌp/

to raise ● *Her grandma brought her up after her parents died*. ❖ großziehen

* 1. **advantage** (n) /ədˈvɑːntɪdʒ/

a quality that makes sth better than other things ● *Being able to speak two or more foreign languages is a great advantage when you are looking for a job.* ➣ advantageous (adj)

* + - der Vorteil ✎ Opp: disadvantage
	1. **disadvantage** (n) /ˌdɪsədˈvɑːntɪdʒ/

a quality that makes sth worse than other things ● *One disadvantage of having a lot of children is that it costs more to look after them.*

➣ disadvantageous (adj) ❖ der Nachteil

✎ Opp: advantage

* 1. **retire** (v) /rɪˈtaɪə(r)/

to stop working because you have reached a certain age ● *Grandpa retired at 65 and he now relaxes at home.* ➣ retirement (n)

* + - in Ruhestand gehen
	1. **wedding** (n) /ˈwedɪŋ/

a marriage ceremony ● *The wedding was at the village church.* ❖ die Hochzeit

Grammar **Page 13**

* 1. **communication** (n) /kəˌmjuːnɪˈkeɪʃn/

the act of sharing information with others,

e.g. by speaking, writing ● *The internet makes international communication easy these days.*

* + - die Kommunikation
	1. **colleague** (n) /ˈkɒliːg/

sb you work with ● *My colleague checked my report for me before I gave it to my boss.*

* + - der Kollege/die Kollegin
	1. **separate** (adj) /ˈseprət/

different; not connected ● *Please use separate spoons for the coffee and sugar.* ➣ separate (v)

* + - separater/e/es
	1. **item** (n) /ˈaɪtəm/

a single object ● *How many items are there on the list?* ❖ der Punkt, der Posten, der Artikel

* 1. **abstract** (adj) /ˈæbstrækt/

general, not based on real things or events

* *Love is an abstract idea. It isn’t something you can see or touch.* ❖ abstrakter/e/es
	1. **a number of** (det) /ə ˈnʌmbə(r) əv/

some; several ● *A number of my friends are from Patra.* ❖ etliche

Writing **Pages 14–15**

* 1. **colloquial** (adj) /kəˈləʊkwiəl/

informal, only used when speaking or writing to friends or family ● *I use colloquial words in texts to friends, but not for a job application.*

➣ colloquialism (n) ❖ umgangssprachlicher/e/

es

* 1. **contraction** (n) /kənˈtrækʃn/

the short form of a word or phrase ● *‘I’m’ is a contraction of ‘I am’.* ➣ contract (v)

* + - die Kontraktion
	1. **exclamation mark** (n) /ˌekskləˈmeɪʃn mɑːk/

a mark you write after an exclamation: !

* *Don’t use the exclamation mark ‘!’ at the end of every sentence because that looks like you are shouting.* ❖ das Ausrufungszeichen
	1. **Yours sincerely** (phr) /jɔːz sɪnˈsɪəli/

used at the end of a letter or email to end politely when the letter begins with the reader’s name ● *The letter ended with: Yours sincerely, Mary Jones.* ❖ Mit freundlichen Grüßen

* 1. **awesome** (adj) /ˈɔːsəm/

impressive; amazing ● *The active volcano in Sicily was an awesome sight.* ➣ awe (n)

* + - fantastischer/e/es
	1. **regards** (n pl) /rɪˈɡɑːdz/

best wishes ● *Dorothy always signs off her emails with ‘Best regards’.* ❖ die Grüße

* 1. **fair** (n) /feə(r)/

an event where people, companies or organisations advertise jobs, products or services ● *Dina found out about jobs in Brussels at the European job fair.*

* + - die Messe
	1. **holiday camp** (n) /ˈhɒlədeɪ kæmp/

a place where people, especially families, can go for holiday with accommodation and entertainment included ● *This year I’m going to a holiday camp in Spain with my parents.*

* + - das Ferienlager
	1. **volunteer** (adj) /ˌvɒlənˈtɪə(r)/

done without expecting money ● *Mario does volunteer work to help protect the forest from fires.* ➣ volunteer (n, v), voluntary (adj)

* + - ehrenamtlicher/e/es
	1. **wonder** (v) /ˈwʌndə(r)/

to think about sth you are not sure about

* *There’s someone at the door. I wonder who it is.* ❖ sich fragen
	1. **sign off** (phr v) /saɪn ɒf/

to end a letter or an email ● *I can’t write any more so I’ll sign off now.* ❖ schließen

**Phrasal verbs**

bring up

fit in

get on

go out with grow up put out

sign off

split up

Live well, study well

# Page 16

* 1. **team player** (n) /ˌtiːm ˈpleɪə(r)/

sb who works well together with others in a group or team ● *Andy is a great team player and always helps anyone who needs it.*

* + - der/die Teamplayer/-in
	1. **confidence** (n) /ˈkɒnfɪdəns/

a belief in your ability to do sth successfully

* *If you want to win, you must have confidence in your abilities.* ➣ confident (adj), confidently (adv) ❖ das Selbstvertrauen
	1. **respect** (v) /rɪˈspekt/

to admire ● *I really respect my Dad. He’s a fantastic person and always there to help me.*

➣ respect (n), respectable, respectful (adj)

* + - respektieren
	1. **support** (v) /səˈpɔːt/

to help sb by being kind to them during a difficult time ● *When I feel down, my best friends always say kind words to support me.*

➣ support (n), supportive (adj) ❖ unterstützen

* 1. **communicate** (v) /kəˈmjuːnɪkeɪt/

to share information with sb, e.g. by writing or talking ● *Nicky’s Australian cousins often communicate with her through social media.*

➣ communication (n) ❖ kommunizieren

* 1. **no way!** (phr) /nəʊ weɪ/

absolutely not; it’s impossible ● *I’m afraid of insects and snakes, so I’m not going camping. No way!* ❖ Kommt nicht in Frage!

* 1. **background** (n) /ˈbækɡraʊnd/

the part of a picture behind the main people or objects ● *These are my parents in the picture, and you can see our house in the background.*

* + - der Hintergrund
	1. **research** (n) /rɪˈsɜːʧ/

the studying sb does to learn things about sth

* *I did a lot of research at the library and I learnt where my family was from*. ➣ research (v), researcher (n) ❖ die Recherche
	1. **leader** (n) /ˈliːdə(r)/

a person or animal who shows the others in a group what to do ● *Janice is the leader of our hiking group, so she organises all our walks.*

➣ lead (v) ❖ der/die Leiter/-in, der/die Anführer/-in

* 1. **differently** (adv) /ˈdɪfrəntli/

in a different way ● *We tried making the pizza differently and it was tastier this time.*

➣ differ (v), different (adj), difference (n)

* + - anders
	1. **(be) worth** (phr) /(biː) wɜːθ/

to be useful or good to do or have ● *Life is worth living when you have good friends.*

* + - sich lohnen, etw. wert (sein)
	1. **encourage** (v) /ɪnˈkʌrɪdʒ/

to persuade sb to do sth by making them think it is a good thing to do ● *My parents encouraged me to become a musician.*

➣ encouragement (n), encouraging (adj)

* + - bestärken, ermutigen ✎ Opp: discourage
	1. **strength** (n) /streŋθ/

a personal quality or skill ● *He’s very shy, so public speaking isn’t one of his strengths.*

➣ strong (adj), strongly (adv) ❖ die Stärke

* 1. **make your voice heard** (phr) /meɪk jə vɔɪs hɜːd/ to express your opinion ● *Joanna is confident and always makes her voice heard in*

*class discussions.* ❖ sich Gehör verschaffen,

seine Meinung äußern

* 1. **rope** (n) /rəʊp/

very strong thick string used to tie things

* *Mountain climbers use strong ropes to help them climb.* ❖ das Seil
	1. **compass** (n) /ˈkʌmpəs/

a device which points to north for finding direction ● *Before we had GPS, people used a map and compass to find out where to go.*

* + - der Kompass
	1. **match** (n) /mæʧ/

a small wooden stick used to light a fire, a cigarette, etc. ● *Have you got any matches to light the barbecue?* ❖ das Streichholz

* 1. **raise money** (phr) /reɪz ˈmʌni/

to collect money ● *Our school raised money to help poor children.* ❖ Geld sammeln

* 1. **divide** (v) /dɪˈvaɪd/

to cut into two or more parts ● *We divided the work between all the team members.*

➣ division (n) ❖ aufteilen

* 1. **suggestion** (n) /səˈdʒestʃən/

an idea that sb gives sb else to do sth

* *I agreed with Mary’s suggestion to go dancing.* ➣ suggest (v) ❖ der Vorschlag
	1. **vote** (v) /vəʊt/

to mark a paper or raise your hand to choose sb/sth from a group ● *Do you think people will vote for her as president?* ➣ vote, voter (n)

* + - wählen
	1. **presenter** (n) /prɪˈzentə(r)/

sb who presents information, a programme, etc. to a group ● *The news presenter announced that a large earthquake had hit Chile.* ➣ present (v) ❖ der/die Moderator/-in, der/die Sprecher/-in

**Work-related words**

career colleague equipment full-time leader part-time

permanent programme qualification out of work research retired

salary

team player temporary volunteer