



E-LEARNING WITH  
**ENGLISH IN ACTION**

PRESENTER:  
CAROLINE MCKINNON



Perceptions of online learning....

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Static

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Non authentic

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Limiting

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Boring



**WRONG!**

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NOT ANYMORE.....

# Welcome to MyELT!

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You have no active courses! To get started create a new course then you can Add/Enroll Students and Create Assignments!

[Create a new course](#)

## Manual Grading Needed

Assignment	Status	Action
There are no assignments to be graded manually		



English in Action 1 (+ resources)



**AT WORK** Identify responsibilities of different jobs; interpret a work schedule

**ACADEMIC** Classify information;

## Unit 11 ENGLISH IN ACTION: Looking for Work

## INSTRUCTIONS ▲

Read the job descriptions. Match the people with the job descriptions by typing the correct letters in the blank spaces.

A

**Help Wanted**

A server is urgently required at a Japanese restaurant specializing in sushi. The ideal candidate should be familiar with Japanese cuisine. He or she needs to be free on weekday evenings.

B

**Job Opening**

The Smith family is hoping to hire a landscaper to help them design the garden of their new home. If you have experience planting trees and flowers, please apply!

C

**Position Available**

Are you good at handling money? Do you enjoy working in a team? If so, consider applying to work as a cashier. We are happy to review applications from candidates aged 16+. No experience required.

D

1. \_\_\_\_\_ Victoria is doing a degree in tourism. In addition to English, she speaks French and Spanish because she went to an international school.

2. \_\_\_\_\_ Bianca is very artistic. Working as a manicurist or hair stylist is her dream.

3. \_\_\_\_\_ Johannes works part-time as a florist, but he is looking for a way to supplement his income. He knows a lot about plants and flowers.

4. \_\_\_\_\_ Rebecca comes from a large family, and often takes care of her younger cousins. She is looking for a part-time job on the weekends.

5. \_\_\_\_\_ Li Qiang works for his family business part-time. He knows how to build furniture, install lighting, and fix problems related to water.

6. \_\_\_\_\_ Polly is studying East Asian history. She is looking for a part-time job in the evenings, ideally from Monday to Friday.



## INSTRUCTIONS ▲

Read the text and answer the questions.



### Choosing a Career

It is very difficult to decide what type of work to do. Some people prefer jobs with a lot of responsibility, such as being a manager. Meanwhile, other people want a job where they can be creative. Working as a landscaper is creative because you can decide where to plant trees and flowers. This job has the additional benefit of allowing you to work outside. Being a manicurist or hair stylist is also creative because you can give people advice about what color to paint their nails or how to style their hair.

There are other factors that influence the type of work that people do. For instance, some people prefer full-time work, whereas others want to work part-time. Some people like to work by themselves, but others think it is better to work in a team. Salary and vacation time are important, too.

In today's world, people tend to have many different jobs. A young person

1. Is it easy to choose a job, or difficult?

- It is easy.
- It is hard.

2. What does the text say about being a manager?

- It pays very well.
- It requires responsibility.

3. What is a benefit of being a landscaper?

- You can work outside.
- You only need to work in the morning.

4. What is an example of a creative job?

- Being a teacher
- Being a hair stylist

Show Answers

Submit

- A** Discuss the questions as a class.
1. Do you or any of your family or friends have a pet?
  2. Who takes care of the pet when the owners travel?

**B** Read.

### *A Pet-Friendly Hotel*

If you have a dog or cat and want to travel to California, think about staying at a popular hotel in Coronado, San Diego. This beachfront hotel is one of the most pet-friendly hotels in the United States. The hotel allows guests to bring up to two cats or two dogs for just 100 dollars extra each night.

At the resort, pets enjoy their vacation just as much as their owners. Their vacation starts at reception, where the front desk clerk welcomes them with a special tag, a water bowl, and a treat. There is a special beach for dogs to run and swim. The surf instructor can also take them surfing! In each room, there is a map of dog-friendly walking areas. Owners will also find a special pet menu in their rooms. There is a cook at the resort who makes special dishes just for cats and dogs. Owners can also bring their pets to the hotel restaurant, where the servers provide them with a water bowl.


The hotel can also provide guests with extra services. Pet sitters take care of the cats and dogs if their owners want to spend an evening in the city. Dog walkers walk dogs if guests are tired. Dog groomers wash, shampoo, and cut dogs' hair. When it's time to leave the hotel, housekeepers carefully clean the room for the next guests and their four-legged friends. 📞 123



**A dog surfs at Imperial Beach in Coronado, California.**

**C ACADEMIC** Match each employee to their responsibility.

- |              |                     |    |   |
|--------------|---------------------|----|---|
| <u>  e  </u> | 1. front desk clerk | a. | take dogs for walks                           |
| <u>  f  </u> | 2. pet sitters      | b. | clean rooms for the next guests               |
| <u>  d  </u> | 3. cook             | c. | serve pets a water bowl                       |
| <u>  a  </u> | 4. dog walkers      | d. | prepares special meals for pets               |
| <u>  g  </u> | 5. dog groomers     | e. | welcomes pets when guests check in            |
| <u>  b  </u> | 6. housekeepers     | f. | take care of pets when guests leave the hotel |
| <u>  c  </u> | 7. servers          | g. | wash and shampoo dogs                         |

A Listen and repeat.  120



1. a front desk clerk



2. a babysitter



3. a busser



4. a cashier



5. a cook



6. an electrician



7. a housekeeper



8. a landscaper



9. a laundry worker



10. a manager



11. a plumber



12. a security guard



13. a manicurist



14. a server



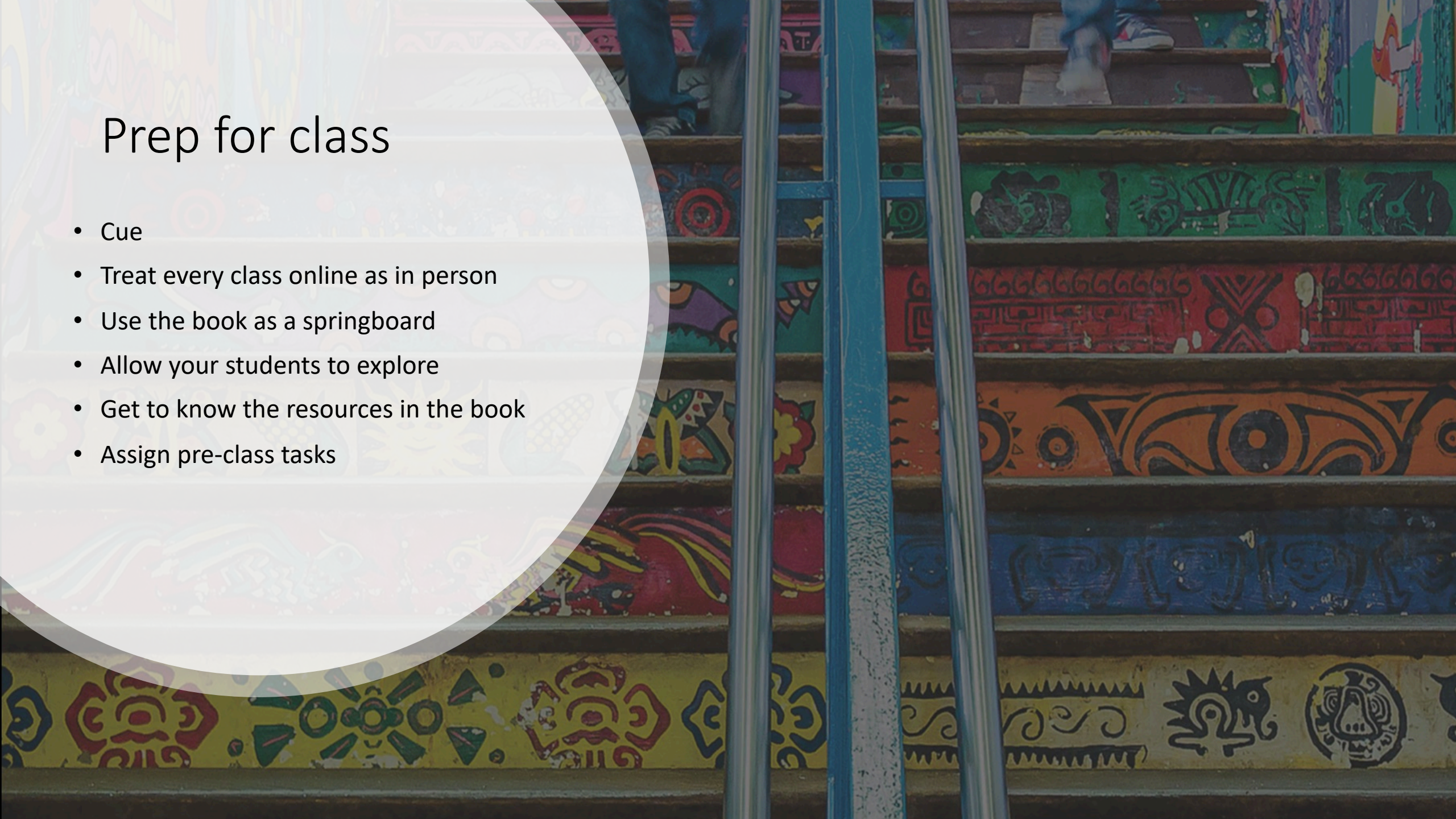
15. a driver



16. a hair stylist

# Prep for class

- Cue
- Treat every class online as in person
- Use the book as a springboard
- Allow your students to explore
- Get to know the resources in the book
- Assign pre-class tasks



A Look at the picture. Discuss the questions with a partner.

1. Where are the employees working?
2. What are their jobs?



B **ACADEMIC** Listen and circle *True* or *False*.  125

1. Ricardo is the day manager of the Sunrise Hotel.
2. The hotel has more than 200 rooms.
3. The van driver parks cars.
4. In the evening, there is a piano player in the restaurant.
5. The hotel has three shifts.
6. Night employees make more money than day employees.
7. All the employees like their hours.
8. The hotel has job openings.

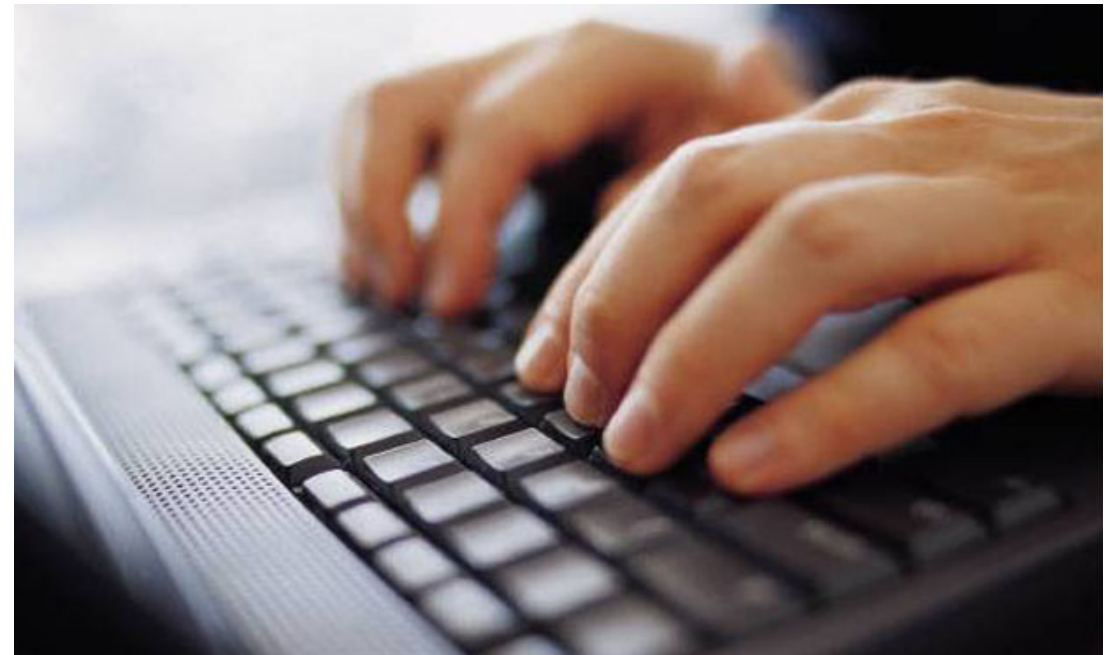
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True	<input type="radio"/> False
<input type="radio"/> True	<input type="radio"/> False

# Activity ideas.....

**Breakout rooms: Interview each other..... (or WhatsApp if not possible)**



## Research



# ....more ideas

## Virtual Tours



## Web Quets



• MyELT

## Resources of English in Action

- Audio
- Video
- Additional Exercises
- Set assignments
- Assess the work



# THE BIG PICTURE

## The University of Texas at San Antonio

**A** **ACADEMIC** Listen to the description of the University of Texas at San Antonio. Circle the correct answers and complete the notes.  4

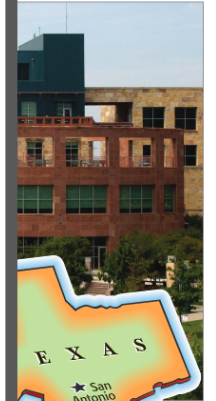


UTSA is the largest university in San Antonio, Texas.

1. Degrees: two year four year four year and graduate

Book

o  
nio. Circle the correct



### WORD PARTNERSHIPS

undergraduate	student
graduate	
associate's	
bachelor's	degree
master's	
doctoral	

No  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Center  
\_\_\_\_\_ counseling  
\_\_\_\_\_  
\_\_\_\_\_

## WRITING OUR STORIES A School Schedule

### A Read.

Indent the first line of each paragraph. Use the tab key on your computer.

Type your name and the date.

Amelia Mendez  
September 25

**My Schedule**

Write a title

I am a student at Union County College. The school is in New Jersey. This is my first semester, and my major is education.

I have a busy schedule. On Mondays and Wednesdays, I have an ESL grammar and listening class from 5:00 p.m. to 7:30 p.m. I have a reading and writing course on Tuesdays and Thursdays from 6:30 p.m. to 9:00 p.m. On Fridays, I have a math class from 6:00 p.m. to 8:30 p.m.

I belong to a study group, and we study together for three hours on Saturday mornings. I do my homework at home after my classes. I spend about two hours a night on my homework. Math is my hardest subject.

I like my classes and my school. I have a lot of friends. I like spending time at the student center.


### B Write about your school schedule and classes. Answer the questions.

1. What school do you attend? Where is it located?
2. What is your weekly school schedule?
3. Are your classes difficult, easy, or just right?
4. How often do you have tests?
5. When and where do you study? How many hours do you study a week?
6. Do you like your school? Why?

### C **ACADEMIC** Read a classmate's text. Answer the questions.

1. How many paragraphs are there? Did your partner indent the first line of each paragraph?
2. Is your partner's name and the date at the top of the page?
3. What is the title of your partner's text? \_\_\_\_\_

**A CIVICS** Imagine that you are applying to college. Complete the sample college application.

		<b>COLLEGE APPLICATION</b>			
<b>ACADEMIC INFORMATION</b>					
Status:	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time	Term:	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring
Program / Major:	<input type="text"/>		Degree:	<input type="text"/>	
Do you plan to take online courses? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Previous Education (Write high school and college attended.)					
<b>HIGH SCHOOL</b>					
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Name of High School		Location		Graduation Date	
<b>COLLEGE / UNIVERSITY</b>					
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Name of College		Location		Dates Attended Degree Received	
SAT / ACT	Date of exam: / /	TOEFL	Date of exam: / /		
<b>WORK EXPERIENCE</b>					
List current employer first.					
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Name of Employer		Location		Dates of Employment	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Name of Employer		Location		Dates of Employment	
I, <input type="text"/> , certify that the information on this application is true.					
Signature					
<input type="text"/>					
Date					

myelt.heinle.com

Unit 1 READING

INSTRUCTIONS ▲  
Read the text.

An Average College Student

Marta is a student at Bunker Hill Community College (BHCC). This college is in Massachusetts, near Boston. Marta is a business management major and wants to be a manager at a clothing company someday. After she finishes her associate degree, she plans to transfer to a four-year college and get her bachelor's degree.

This semester, she has a very busy schedule. She is taking two classes while working full time as a sales associate at a clothing store. On Thursdays, she has an accounting class from 6:00 p.m. to 8:45 p.m. On Wednesdays, she has an academic writing class from 5:00 p.m. to 7:45 p.m. Marta has about six hours of homework per week, and she usually does it on Monday and Tuesday evenings and on Sunday, which is her day off. Also, she sometimes meets with her professors before class to ask questions about her homework or assignments. The most difficult class for Marta is her writing class. To get help with her papers and to improve her writing skills, Marta meets with a tutor every week at the Tutoring and Academic Support Center.

Marta finds that BHCC always has many interesting events and activities for students to participate in. For example, Marta is a member of the BHCC Music Club. She plays the guitar and likes to meet other students who enjoy writing, playing, and listening to music. The club meets twice a month and holds a musical performance at the end of each school year. Though Marta has a very busy life, she also has a very happy one!



# CLAUDIA ALVES

STORE MANAGER

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**PROFESSIONAL SUMMARY**

I am an assistant manager with years of experience in leading teams to sales success. Looking to bring my people and sales skills to responsible brands.

**ACHIEVEMENTS**

- Established a branch-wide protocol for employees to sign up for their own shifts
- Came up with in-store marketing campaigns that increased sales by 40%

**CONTACT INFO:**

Mobile: (123) 456-7890  
 Email: hello@reallygreatsite.com  
 Website: www.reallygreatsite.com  
 Address: 123 Anywhere Street, Any City, State, Country 1234

**EMPLOYMENT BACKGROUND**

**Assistant Manager**  
*Wal & Joe Jewelry | Feb 2018 - Present*

- Prepares store financial reports and inventory for submission
- Involved in the recruitment, testing, evaluation, selection and training of store personnel

**Store Floor Manager**  
*The Radrup House | May 2016 - Aug 2017*

- Assisted customers on the floor
- Attended to the specific requests of customers
- Provided and suggested the best type of merchandise to buy

**ACADEMIC EDUCATION**

**San Dias University**  
*Bachelor of Arts in Literature, 2015*

- Attended from 2011 to 2015
- Graduated Cum Laude
- Vice President of the University Student Council, 2015
- Dean's Lister for SY 2013 to 2014

**Bijou Heights High School**  
*Batch Valedictorian, Class of 2011*

- President of the Student Council (SY 2010 - 2011)
- Editor of The BH Chronicles
- Academic Excellence in Art, Algebra, Biology
- Member of the Volleyball team

**CORE SKILLS:**

- People Leadership
- In-Store Marketing Techniques
- Administration
- Sales Experience
- High Communication Skills

# Keep it real!

# Resources

- MyELT
- [https://www.thesanantonioriverwalk.com/images/uploads/2019\\_DOWNTOWN\\_FRONT\\_MAP\\_Final.pdf?v=1](https://www.thesanantonioriverwalk.com/images/uploads/2019_DOWNTOWN_FRONT_MAP_Final.pdf?v=1)
- Craigslist NY
- <http://www.henry4school.fr/Vocabulary/Jobs/lp-wq.htm#wq>
- <https://www.youvisit.com/collegesearch/>
- YouTube
- And of course.....

