

This guide provides an overview of what's included in the Spark platform. For additional help getting started, visit [ELTNGL.com/Spark](https://ELTNGL.com/Spark)

### SIGN IN

Sign in to your school's Learning Management System (LMS). Go to your course and click on the Spark course link. For help setting up your LMS course, contact your LMS Admin or visit the [Help Site](#).

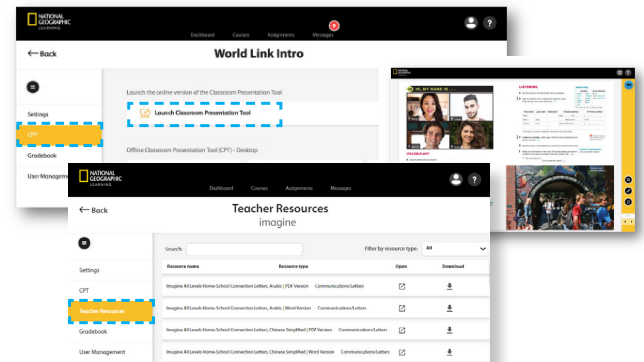


### NAVIGATION

- Account:** View and edit account, access platform help
- Dashboard:** View course & assignment overview
- Courses:** Download Teacher Resources, launch the Classroom Presentation Tool, access the gradebook
- Assignments:** Create and assign Online Practice activities to students

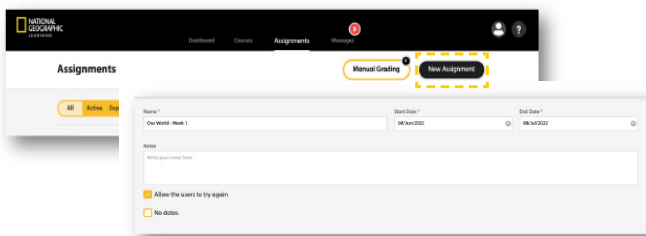
## TEACH LIVE LESSONS

From a course, go to the left-hand menu. Click **CPT** to launch the Classroom Presentation Tool. For select programs, click **Teacher Resources** to browse and download available resources.

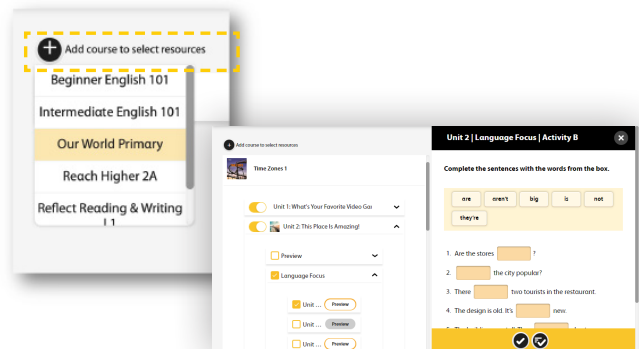


## CREATE AN ASSIGNMENT

- From the Assignments tab, click **New Assignment** and set assignment information:
  - Assignment name
  - Start & Due dates
  - Multiple attempts



- Add a course from the left-hand dropdown menu. Click into a lesson to preview and select activities.



- Assign to students. Select individual students or assign to the entire class.


### TRACK STUDENT SUCCESS

- Click Gradebook on the left-hand course menu to view:
  - A list of students in the course
  - Percentage score of assignments completed correctly
  - Total time spent completing assignments
  - Last login date

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- Select a specific student to view:
  - Activity Name
  - Number of attempts
  - Last modified date
  - Time spent on activity
  - Percentage score

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- Click  to see the student's actual response

