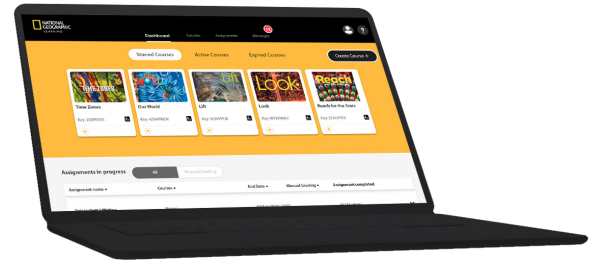


*This checklist provides suggestions to ensure you're prepared and confident using NGL course materials with the Spark platform on the first day of class.*

## SET UP A COURSE

- [Review the teacher platform navigation guide](#)
- [Log in to the platform](#) and create a course  
NOTE: Select "Assigned Content Only" during course creation for the best user experience.
- Create Online Practice assignments for students
- Explore the Classroom Presentation Tool to help plan live lessons
- Browse and download Teacher Resources



## BECOME A PLATFORM EXPERT

- [Visit the on-demand training video library](#)
- [Watch recorded global webinars](#)

## ENSURE STUDENT SUCCESS ON THE FIRST DAY OF CLASS

- Make a plan to help students register and log in during class
- Mention the platform in the course syllabus alongside other course materials
- Download & share student registration instructions
  - [Student Quick Start guide](#)
  - Generate a student self-registration guide from the platform to give students direct access to your course and avoid common errors such as typos\*
- Encourage students to download the mobile app\*
- Share the [help site URL](#) with students to access video tutorials

*\*not available if your school has integrated Spark with your Learning Management System*

## GET SUPPORT

- [Visit the platform help site](#)
- [Contact your NGL sales rep with any questions](#)
- [Contact customer/tech support](#)