

***English in Action***  
Levels 3-4 Sample Pacing Guide  
Pacing: 150 min / 120 min

**Pacing and Implementation**

Classroom material for *English in Action* is flexible and designed to be appropriate for a wide range of class configurations. The lesson plan lays out a suggested structure for 90, 60, and 45 minutes classes. Instructors should, however, feel free to deviate from the suggestions to accommodate whatever amount of time and type of content best suits the needs of their class. This sample lesson plan is for Level 3, Unit 11 (At Work). Units in *English in Action* follow the same basic structure, but the number of activities can change from unit to unit. This sample plan is designed to be a guide to demonstrate how you can structure the completion of a lesson given the set amount of time.

**150-minute classes**

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	20 minutes
	Active Grammar (2 ½ grammar lessons)	50 minutes
	Break	10 minutes
	Active Grammar (2 ½ grammar lessons)	50 minutes
	The Big Picture	20 minutes
2	Review work from last class / clarify confusion	10 minutes
	The Big Picture (continued)	15 minutes
	Reading	35 minutes
	Break	5 minutes
	Writing Our Stories	50 minutes
	English in Action	25 minutes
	Review Unit Grammar and Vocabulary	10 minutes

**120-minute classes (option 1 – two classes)**

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	20 minutes
	Active Grammar (2 ½ grammar lessons) *some activities might need to be assigned for homework	40
	Break	5 minutes
	Active Grammar (2 ½ grammar lessons) *some activities might need to be assigned for homework	40 minutes
	The Big Picture (assign any unfinished activities for homework)	15 minutes
2	Review work from last class / clarify confusion / discuss activities done for homework	20 minutes

	Reading	35 minutes
	Break	5 minutes
	Writing Our Stories	50 minutes
	English in Action	30 minutes
	Review unit grammar and vocabulary	10 minutes

### 120-minute classes (option 2 – three classes)

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	20 minutes
	Active Grammar (2 ½ grammar lessons)	50 minutes
	Break	5 minutes
	Active Grammar (2 ½ grammar lessons)	45 minutes
2	Review work from last class / clarify confusion	15 minutes
	The Big Picture	50 minutes
	Break	5 minutes
	Reading	50 minutes
3	Review work from last class / clarify confusion	15 minutes
	Writing Our Stories	60 minutes
	Break	5 minutes
	English in Action	30 minutes
	Review unit grammar and vocabulary	10 minutes

If you are **pressed for time**, you can assign some of the activities for homework (especially some of the independent *Active Grammar* activities). You can also limit the amount of discussion by using a timer to keep students on track. You can also assign some of the *Writing Our Stories* section for homework.

If you have **extra time**, the best way to use it is to extend the time in partners and groups and keep students talking and focused on the unit objectives. You can ask them to find pictures different jobs. They can also switch partners when they are working on the “Let’s Talk” activity in the *English in Action* section. Here are some other ideas:

- Make use of the *Teaching Tips* and *More Action* boxes in the Teacher’s Guide.
- Have students copy the grammar charts in the back of the book into a section of their notebook or binder.
- Review homework as a class or have students review with a partner
- Have students switch their *Writing Our Stories* piece of writing with another student and give constructive criticism to each other.

**Homework:** The workbook is a great resource for homework assignments because each activity is directly connected to the unit you’re studying. Students will reinforce the skills they are building in class.

***English in Action***  
Levels 3-4 Sample Pacing Guide  
Pacing Guides: 180 min / 90 min / 60 min / 45 min

**Pacing and Implementation**

Classroom material for *English in Action* is flexible and designed to be appropriate for a wide range of class configurations. The lesson plan lays out a suggested structure for 90, 60, and 45 minutes classes. Instructors should, however, feel free to deviate from the suggestions to accommodate whatever amount of time and type of content best suits the needs of their class. This sample lesson plan is for Level 3, Unit 11 (At Work). Units in *English in Action* follow the same basic structure, but the number of activities can change from unit to unit. This sample plan is designed to be a guide to demonstrate how you can structure the completion of a lesson given the set amount of time.

**180-minute classes**

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	20 minutes
	Active Grammar (some activities might need to be assigned for homework)	120 minutes, with break
	The Big Picture	40
2	Review work from last class / clarify confusion / discuss grammar activities done for homework	20 minutes
	Reading	50 minutes
	Writing Our Stories	75 minutes, with break
	English in Action	25 minutes
	Review unit grammar and vocabulary	10 minutes

**90-minute classes**

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	15 minutes
	Active Grammar (some activities might need to be assigned for homework)	75 minutes
2	Review work from last class / clarify confusion / discuss grammar activities done for homework	15 - 20 minutes
	The Big Picture	30 - 35 minutes
	Reading	35 - 40 minutes
3	Review work from last class / clarify confusion	5 minutes
	Writing Our Stories	50 minutes
	English in Action	25 minutes
	Review unit grammar and vocabulary	10 minutes

### 60-minute classes

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	10 minutes
	Active Grammar	50 minutes
2	Review from last class / clarify confusion	5 minutes
	Continue Active Grammar	25 - 30 minutes
	The Big Picture	25 - 30 minutes
3	Review from last class / clarify confusion	5 minutes
	Reading	35-40 minutes
	Begin Writing our Stories (write paragraphs for homework)	15 – 20 minutes
4	Review work from last class / clarify confusion	5 minutes
	Complete Writing Our Stories (share stories)	15 - 20 minutes
	English in Action	25 - 30 minutes
	Review unit grammar and vocabulary	10 minutes

### 45-minute classes

Class	Activities	Time
1	Warm up by discussing unit opener picture and completing activities A, B, and C on page 162	10 minutes
	Active Grammar (some activities might need to be assigned for homework)	35 minutes
2	Review work from last class / clarify confusion	5 minutes
	Active Grammar (some activities might need to be assigned for homework)	40 minutes
3	Review work from last class / clarify confusion	5 minutes
	The Big Picture	25 – 30 minutes
	Begin Reading	10 – 15 minutes
4	Review work from last class / clarify confusion	5 minutes
	Complete Reading	15 – 20 minutes
	Begin Writing Our Stories (write paragraphs for homework)	20 – 25 minutes
5	Review work from last class / clarify confusion	5 minutes
	Complete Writing Our Stories (share stories)	10 - 15 minutes
	English in Action	25 - 30 minutes

If you are **pressed for time**, you can assign some of the activities for homework (especially some of the independent *Active Grammar* activities). You can also limit the amount of discussion by using a timer to keep students on track. You can also assign some of the *Writing Our Stories* section for homework.

If you have **extra time**, the best way to use it is to extend the time in partners and groups and keep students talking and focused on the unit objectives. You can ask them to find pictures different jobs. They can also switch partners when they are working on the “Let’s Talk” activity in the *English in Action* section. Here are some other ideas:

- Make use of the teaching tips in the Teacher’s Guide.
- Have students copy the grammar charts in the back of the book into a section of their notebook or binder.
- Review homework as a class or have students review with a partner
- Have students switch their *Writing Our Stories* piece of writing with another student and give constructive criticism to each other.

**Homework:** The workbook is a great resource for homework assignments because each activity is directly connected to the unit you’re studying. Students will reinforce the skills they are building in class.