


## Lesson 1 Let's get organized!

## GOAL Organize study materials


B. COLLABORATE In a group, write more items you use to organize your study materials.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
C. Listen and choose the correct answer.

1. What size binder do they need?1 inch$11 / 2$ inches3 inches
2. How many dividers do they need?one dividerthree dividersfive dividers
3. How many sheets of lined paper do they need?50 sheets100 sheets200 sheets
D. Look through units 1-7. For your binder, write the page numbers and two words for each section.

| Section | Reference pages | Example vocabulary |
| :--- | :--- | :--- |
| Basic Communication <br> (Pre-Unit, Unit 1, and Unit 2) | $2-59$ |  |
| Consumer Economics <br> (Unit 3 and Unit 4) |  |  |
| Community Resources <br> (Unit 5) |  |  |
| Health <br> (Unit 6) |  |  |
| Occupational Knowledge <br> (Unit 7) |  |  |

E. Interview and write about your partner. Report to a group.

1. What's your name? $\qquad$
2. Where do you live?
3. What is your phone number?
4. What is your date of birth? $\qquad$
5. Are you married? $\qquad$
6. Where are you from? $\qquad$
F. CREATE Make a personal profile like the one below on a separate piece of paper. Use it as the first page of your binder.

## PERSONAL PROFILE

School: $\qquad$
Teacher: $\qquad$
First Name: $\qquad$
Middle Name: $\qquad$
Last Name: $\qquad$
Address: $\qquad$
City: $\qquad$
State: $\qquad$
Zip: $\qquad$
Country:
Marital Status (circle): Single Married Divorced

GOAL Make purchases
A. Read the advertisement.


## IS / ARE

How much is the paper?
How much are the notebooks?
B. Look at the ad and practice the conversation.

Customer: Excuse me, how much are the dividers?
Salesperson: They are $\$ 2.00$ for a set of nine.
Customer: Thanks.Ineed one set, please.
C. Listen and repeat.

I need... a box of pencils. a two-inch binder. a set of five colored dividers. a package of paper. a box of ballpoint pens. a notebook.
D. Look at the ad in Exercise A and write three more items you want. Write the total.

> 2"Binder .......... \$3.00

Total $\qquad$
Customer Copy
E. Practice the conversation. Use the information in Exercise A to make new conversations.

Salesperson: What do you need?
Customer: I need a two-inch binder.
Salesperson: They are over here.
Customer: How much are they?
Salesperson: They are $\$ 3.00$ each.
F. APPLY Visit an office supply store in person or online and check prices.
G. In a group, make a list of food you can buy in a supermarket.

| Food | Price |
| :--- | :--- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

H. In a group, make a list of clothing you can buy in a clothing store.

| Clothing | Price |
| :--- | :--- |
|  |  |
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|  |  |

I. Look at Exercise E. Write and practice new conversations about your lists in exercises G and H .
J. CREATE Look back at units 3 and 4. Prepare a section about Consumer Economics in your binder.

## Clothing Vocabulary

$\qquad$
$\qquad$
$\qquad$
$\qquad$

Food Vocabulary
$\qquad$
$\qquad$
$\qquad$
$\qquad$
Questions and Sentences
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

LESSON 3 Where's the office supply store?

GOAL Give and follow directions
A. PREDICT Look at the picture. What is happening?

B. Listen to the conversation. Write.

Woman: Excuse me, where is Reams Office Supplies?
Man: It's on First Street.
Woman: Where's First Street?
Man: Go straight on this street. Turn on Main Street and $\qquad$ on First. It's $\qquad$ the electronics store.
Woman: Thanks.
C. INTERPRET Read.

## $\rightarrow$ © $\rightarrow \times+$ <br> City Phone Directory

## Q

## Nursing Schools

Ace Nursing Schools
8237 Beachnut Ave.
Metropolitan Nursing
2467 Apple Lane -..................-555-3472
Office Supply
Pencil Head Stationers
11 Broadway -........................ 555-3411
Nottingham Paper
23400 Portland Ave ...............555-0045
Reams Office Supplies
1717 First St. .-.....................- 555-2762

## Optometrists

Dr. Michael's Eye Exams 1723 First St. ..... 555-3310
Quick Check Glasses
3456 W. Circle Ave. ..... 555-6776
Painting Supplies
Bill's Painting Supply
5678 First St.555-1301
Paint for Less
15 Broadway ..... 555-3737
Picture Perfect
3452 W. Circle Ave. ..... 555-4692
D. Read the conversation.

Man: Excuse me, where is Reams Office Supplies?
Woman: It's on First Street.
Man: What's the address?
Woman: It's 1717 First Street.
Man: Thanks.
E. Practice the conversation in Exercise D. Use the information in Exercise C to make new conversations.
F. CREATE Draw a map from your school to an office supply store in your community.


PREPOSITIONS
It's next to the bank.
It's between the bank and the store.

It's on the corner
G. Write directions to the office supply store.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
H. Look back at Unit 5. Prepare a section about Community in your binder. Important Vocabulary
$\qquad$
$\qquad$
$\qquad$
$\qquad$
Questions and Sentences
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## lesson 4 Sleep eight hours a night

GOAL Make goals

## A. Read Carina's goals.

## My Goals

Sleep eight hours a night.Go to school every day.Exercise one hour a day.Eat three good meals a day.Study English at home one hour a day.Read an article in English online.Watch the news in English online.
B. Listen and check Liang's three goals.Sleep eight hours a night.Go to school every day.Exercise one hour a day.Eat three good meals a day.Study English at home one hour a day.Read an article in English online.Watch the news in English online.
C. Talk about Carina's and Liang's goals.

EXAMPLE: Liang's goal is to sleep eight hours a night.
Exercising one hour a day is a good health habit.

D. INTERPRET Study the two graphs about Liang's class.

E. SURVEY Take a class poll. Ask, "How many hours do you study at home a week?" Create a bar graph with the information.

## How many hours do you study at home every week?


F. Interview a partner. Write his or her answers.

1. How many hours do you exercise every week? $\qquad$
2. How many hours do you sleep every night?
3. How many hours do you study every day? $\qquad$
4. How many meals do you eat every day? $\qquad$
5. How many days do you go to school a week? $\qquad$
G. APPLY Write your goals.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
H. CREATE Look back at Unit 6. Prepare a section about Health in your binder. Important Vocabulary
$\qquad$
$\qquad$
$\qquad$
Questions and Sentences
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## LESSON 5 When can I study?

GOAL Develop a study schedule
A. Listen and point to the student and the teacher.

B. CLASSIFY Look at the teacher and student duties. Complete the table.

| help students | study at home | come to class on time |
| :--- | :--- | :--- |
| study new words | prepare lessons | do homework |


| Student duties | Teacher duties |
| :--- | :--- |
|  | help students |
|  |  |
|  |  |
|  |  |

C. Add more duties to the table in Exercise B.
D. INTERPRET Read and talk about the schedule. When does Liang work? When does Liang study?

LIANG'S SCHEDULE

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6:00 a.m. | Breakfast | Breakfast | Breakfast | Breakfast | Breakfast | Breakfast | Breakfast |
| 9:00 a.m. |  | School | School | School | School | Study | Study |
| 11:00 a.m. | Lunch | Lunch | Lunch | Lunch | Lunch | Lunch | Lunch |
| 1:00 p.m. |  | Study | Study | Study | Study | Study | Study |
| 3:00 p.m. |  |  |  |  |  |  |  |
| 5:00 p.m. |  | Work | Work | Work | Work | Work |  |
| 7:00 p.m. | Dinner | Dinner | Dinner | Dinner | Dinner | Dinner | Dinner |
| 9:00 p.m. |  |  |  |  |  |  |  |

E. Answer the questions.

1. When do you study at school?
2. When do you study at home? $\qquad$
3. When do you work? $\qquad$
4. When do you eat breakfast, lunch, and dinner?
F. CREATE Complete your schedule.

## MY SCHEDULE

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
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## G. Read and talk about Liang's evaluation.

| Name: Liang Ochoa |  |  |
| :--- | :--- | :--- |
| Studies at home | Yes | No |
| Comes to class on time | Yes | No |
| Speaks English in class | Yes | No |
| Is organized | Yes | No |
| Teacher's signature: Jennifer Douglas |  |  |

## H. Ask questions about Liang.

EXAMPLE: Does Liang study at home?
I. EVALUATE Complete an evaluation about yourself. Ask your teacher to sign it.

| Name: |  |  |
| :--- | :--- | :--- |
| Studies at home |  | Yes |
| Comes to class on time | Yo |  |
| Speaks English in class |  | Yes |
| Is organized |  | Yes |
| Teacher's signature: |  | No |

J. Look back at Unit 7. Prepare a section about Occupational Knowledge in your binder.

Important Vocabulary
$\qquad$
$\qquad$
$\qquad$
Questions and Sentences
$\qquad$
$\qquad$
$\qquad$

LIFESKILLS

## Before You Watch

A. Look at the picture and answer the questions.

1. Where are Hector and Mateo?
2. What's wrong with Mateo?

## While You Watch

B. Watch the video and complete the dialog. Use the words in the box.
dividers have need notebook organized What
Hector: $\quad$ Look, Mateo. It's easy to get (1)__organized _ in ._ You just put everything
in a binder with dividers.
Mateo: How many (2) $\qquad$ do I need?

Hector: How many classes do you (3) $\qquad$ ?

Mateo: Five—I have five classes.
Hector: Then you (4) $\qquad$ five dividers, one for each class. Here, I'll give you some of my dividers.

Mateo: (5) $\qquad$ else do you think I need?

Hector: You need pencils, pens, a package of paper, and a (6) $\qquad$ _.

## Check Your Understanding

C. Show the correct order of the events by writing a number next to each sentence.
a. $\qquad$ Mateo can't find his vocabulary list.
b. $\qquad$ Hector tells Mateo what he needs to get organized.
c. $\qquad$ Hector gives Mateo some dividers for his notebook.
d. 1 Mrs. Smith gives the class an extra reading.
e. $\qquad$ Mrs. Smith leaves the classroom.

## Review

## A. Match. Draw a line.

1. January, March
a. dairy
2. This person answers phones in an office.
b. address
3. It is at the end of your arm.
c. aspirin
4. your home
d. bank
5. milk, cheese, butter
e. bread
6. not sunny
f. dime
7. medicine for a headache
g. doctor
8. a place for money
h. February
9. food for a sandwich
i. hand
10. ten cents
j. June
11. This person can work in a hospital.
k. cloudy
12. May, , July
I. receptionist
13. clothing for winter
m. ride
14. a place to buy food
n. shoes
15. You wear them on your feet.
o. supermarket
16. You $\qquad$ a bicycle.
p. sweater
B. Write three words for each unit.

| Unit | Words | Unit | Words |
| :--- | :--- | :--- | :--- |
| Personal information | - | Our Community | $\square$ |
| Our Class | - |  | $\square$ |
| Food | - | Healthy Living | $\square$ |
| Clothing | $\square$ | Work | $\square$ |
|  |  | $\square$ |  |

C. Find the page number from the Vocabulary List on pages 212 and 213 and write the sentence.

Phrase: marital status
Page number: 20
Sentence: He is single.

Phrase: extra large
Page number: $\qquad$
Sentence: $\qquad$

Phrase: go straight
Page number: $\qquad$
Sentence:

Word: checkup
Page number: $\qquad$
Sentence: $\qquad$
D. Find two new words from the Vocabulary List on pages 212 and 213.

Word: $\qquad$
Page number: $\qquad$
Sentence: $\qquad$

Word: $\qquad$
Page number: $\qquad$
Sentence:
E. Use the Grammar Reference on pages 214-216 and fill in the blanks.

1. a. I $\qquad$ married.
b. We $\qquad$ students.
c. You $\qquad$ hungry.
d. They $\qquad$ thirsty.
e. She $\qquad$ single.
2. a. I $\qquad$ milk.
b. We $\qquad$ a bowl of soup.
c. You $\qquad$ vegetables.
d. They $\qquad$ tacos.
e. She $\qquad$ a sandwich.
3. a. $\qquad$ your hands.
b. $\qquad$ the phones.
c. $\qquad$ meetings.
4. a. I can $\qquad$
b. Aki and Adriano can $\qquad$
c. We can't $\qquad$ -.
d. The teacher can't $\qquad$
F. Write the plural forms.

| Singular | Plural |
| :--- | :--- |
| pear |  |
| cookie |  |
| banana |  |
| egg |  |
| tomato |  |

## TEAM PROJECT

## Create a study guide

1. COLLABORATE Form a team with four or five students. In your team, you need:

| Position | Job description | Student name |
| :--- | :--- | :--- |
| Student 1: <br> Team Leader | Check that everyone speaks English. <br> Check that everyone participates. |  |
| Student 2: <br> Writer | Organize and add sections to the <br> study guide. |  |
| Student 3: <br> Artist | Decorate the study guide. |  |
| Students 4/5: <br> Spokespeople | Prepare a presentation. |  |

2. Complete your binder from this unit. Share the information from your binder with your group.
3. Use your binders to make a team binder. This will be a study guide for new students.
4. Decorate the study guide.
5. Present your study guide to the class.


## READING CHALLENGE

eXpl Orer MARITZA MORALES CASANOVA

## Creating Lifeleng Learners

## C. Read about Maritza Morales Casanova.

Maritza Morales Casanova is a teacher. She believes the nature around us is important. At the Ceiba Pentandra Park in Mexico, she and her fellow teachers show people how to take care of the planet. She wants everyone to learn and continue learning. She teaches her students to be lifelong learners. That's why most of the teachers at the park are children!
D. Answer the questions about the paragraph.

## 1. What does Maritza do?

She's a $\qquad$
2. What is the name of the park?
3. Where is the park?
$\qquad$
4. Who are the teachers?
E. Practice asking and answering the questions in Exercise D.
F. SURVEY Ask five students about their favorite subjects. Complete the table. Write any new subjects in the spaces provided.
A. What is your favorite subject?
B. My favorite subject is science.

| Name | English | Math | Science | History |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
| Maritza |  |  | $\checkmark$ |  |  |  |
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